

## Guide for students of second-cycle (Master's) full-time studies in English at the Faculty of Transport WUT beginning in the academic year 2023/2024

The Faculty of Transport of the Warsaw University of Technology realizes full-time second-cycle (Master's) studies in the field of Transport titled:

## **Transport systems engineering and management**

The studies last for three semesters and end with obtaining a master's degree in engineering. Program of studies is intended for graduates of first-cycle (stationary and part-time) studies in the field of Transport or other technical fields of study providing the degree of engineer.

- 1. For complex information about studies at Warsaw University of Technology and general information about stay in Poland, please visit website of International Students Office (ISO): <a href="http://www.students.pw.edu.pl/">http://www.students.pw.edu.pl/</a>
- 2. For complex information about Faculty of Transport please visit: <u>https://www.wt.pw.edu.pl/eng</u>
- 3. Transport systems engineering and management studies' plan: <u>https://www.wt.pw.edu.pl/eng/Studies/Second-cycle-degree-programme-in-English-</u> <u>Transport-Systems-Engineering-and-Management/Studies-plan</u>
- 4. Academic Regulations in force at the Warsaw University of Technology are available here: <u>https://www.bip.pw.edu.pl/var/pw/storage/original/application/f233a562bd493889164c13943e60e</u> <u>de8.pdf</u>

The Study Regulations are the basis of study at WUT and must be respected.

5. Fees and additional payments and rules are regulated by Rector's ordinances and law regulations to be followed on website: <u>https://www.pw.edu.pl/engpw/Academics/Academic-Regulations</u>

The fees and additional payments should be paid within the time limit set in the regulations of studies to the individual bank accounts from the USOSweb. The fees for the second and third semester may be paid in installments subject to the dean's consent. The fee for the first semester must be paid in full before the beginning of the academic year.

6. Registration rules applicable at the Faculty of Transport, WUT in the academic year 2023/2024 are available here: <u>https://www.wt.pw.edu.pl/eng/Studies/Second-cycle-degree-programme-in-English-Transport-Systems-Engineering-and-Management/Rules-for-registration-of-second-cycle-full-time-students-in-the-academic-year-2023-2024</u>

 Faculty address: Faculty of Transport, Warsaw University of Technology Koszykowa 75, 00662 Warsaw, Poland All Faculty offices and classrooms are in the same building ("Nowa Kreślarnia" Building) on WUT campus. All lectures and laboratories are carried out in the "Nowa Kreślarnia" Building.



WARSAW UNIVERSITY OF TECHNOLOGY

8. International Office:

Ms. Marzena Bukowiecka, MSc. Room 110 e-mail: <u>international.office.wt@pw.edu.pl</u>

International office is open for students from 10 am till 1 pm. Please respect office hours.

9. Vice-Dean for Academic Affairs

Vice-Dean for Academic Affairs is responsible for the education process at the Faculty of Transport (consideration of applications, registration for the subsequent semesters etc.) - Professor Ewa Kardas - Cinal, PhD, DSc.

10. Timetables and calendars

The timetable of classes is set for each semester and announced on the Faculty's website 7 days before the beginning of the semester (in accordance with the Academic Regulations).

The calendar of the academic year is available here: https://www.pw.edu.pl/engpw/Academics/Academic-Calendar

Information on the hours of consultations of lecturers are announced on the website of Faculty.

11. Accommodation

Please visit: <u>https://sspw.pl/en/enkwaterunek/</u> and <u>https://www.students.pw.edu.pl/index.php/Resources/Accommodation</u>

## 12. Libraries

Students can use the libraries of the Warsaw University of Technology. For more information visit <a href="https://www.pw.edu.pl/engpw/Academics/Libraries">https://www.pw.edu.pl/engpw/Academics/Libraries</a> and <a href="https://www.wt.pw.edu.pl/eng/Studies/Second-cycle-degree-programme-in-English-Transport-Systems-Engineering-and-Management/Library">https://www.wt.pw.edu.pl/eng/Studies/Second-cycle-degree-programme-in-English-Transport-Systems-Engineering-and-Management/Library</a>

13. Medical care

Candidates must have valid medical certificates to take up studies. Medical examinations must be done in Poland **in the period preceding studies** by an occupational physician at the student's expense.

YOU WILL NOT BE ALLOWED TO ATTEND CLASSES WITHOUT THE VALID CERTIFICATES.

- 14. You are obliged to use address in PW domain in an e-mail correspondence with the University. You will create your e-mail account in USOSweb.
- 15. The cost of a student ID card is 22 PLN that should be paid on a personal bank account number from USOSweb. The photo uploaded into system is required.